

Resolution No.NHQ/08/09, dtd.14th Feb 2009

It is resolved that Red Swastik Society shall run the Project Shivalaya at Village Chaure, Taluka Kalyan, Thane Distt.. The center will be called **Shivalaya**, managed and run by Red Swastik Society, National Headquarter, Mumbai, subject to the following terms and conditions :

A.Governing and Coordinating Committee (G.C.C.) :

The following members of Red Swastik Society shall be the members of GCC, Shivalaya. The G.C.committee shall manage the day-to-day affairs of the Shivalaya. The term of this committee shall be for the period of **5 year (calendar year)**.

Chief Coordinator – Managing Director, Red Swastik Society

Center Director – Shri.Jagdish Bansal, Nominee of Red Swastik Society, NHQ

Coordinator(s)

Shri.Mahendra Patel, Nominee of Red Swastik Society

Shri.Bipin Patel,

Shri.Vallabh Bhai Patel

Representative of Donor

Foundation, Mumbai

Representative of Donor Agencies donating

Rs.2,00,000/-(Two Lakh Only) and above,

Representative of Bombay Municipal Corporation or

Rajawadi Hospital, Ghatkopar

B.Accounts, its methodology and Funds :

Separate bank account to be opened and maintained by Shivalaya Center and shall be operated by the following signatories :

i.Signatories to A/c. No.060010100329682

a. Managing Director and Chief Coordinator- Shri. T.S.Bhal,

b. Centre Director – Dr.Shri.Girish Suryakant Latke,

c. Coordinator – Shri.Mahendra Patel,

d. Coordinator – Shri.Bipin Patel,

(Signature of Centre Director will be compulsory)

- ii. Separate receipts for donation and charges would be issued by the center under the signature of Center Director or by the authority on his behalf.
- iii. Receipts will be printed by the NHQ.
- iv. Center is permitted to collect the funds and create its separate Corpus.
- v. Center will maintain separate books of accounts.
- vi. Periodical and annual a/c will have to be submitted to NHQ.
- vii. Any expenditure above Rs.50,000/-(Fifty Thousand) will require the approval of the NHQ, except the monthly salary disbursement.

C. Command and Control :

- a) This center will function under the direct command and control of NHQ. However, the Centre Director and/or his representative shall handle day-to-day function.
- b) Center will operate for 24x 7 hours.
- c) The Center Director, as per the convenience, shall decide its timings, in consultation and intimation to NHQ.

D. Appointment of Adm.Staff:

- a. All the required staff for running the Shivalaya Center will be appointed in consultation and approval of the NHQ
- b. Payment of such staff shall be done from the funds of the Center and it will be on the payroll of the Center.